



**THE EMAAN INSTITUTE OF MANAGEMENT AND SCIENCES AT
KARACHI ACT, 2018.
SINDH ACT NO. XXXV OF 2018.**

SCAN TO VERIFY
LAW DEPARTMENT
GOVERNMENT OF SINDH
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28th May, 2018

AN ACT to provide for the establishment of the EMAAN Institute of Management and Sciences at Karachi.

WHEREAS the Al Hamd Educational Society has committed to establish the EMAAN Institute of Management and Sciences at Karachi and fully fund the Institute in its, establishment, future management, maintenance and operations. **Preamble.**

WHEREAS it is expedient to provide for the establishment of the EMAAN Institute of Management and Sciences at Karachi and to provide for matters ancillary thereto;

It is hereby enacted as follows:-

**CHAPTER-1
PRELIMINARY**

1. (1) This Act may be called the EMAAN Institute of Management and Sciences at Karachi Act, 2018. **Short title and commencement.**

(2) It shall come into force at once.

2. In this Act, unless there is anything repugnant in the subject or context – **Definitions.**

(i) “Academic Council” means the Academic Council of the Institute;

(ii) “Authority” means any of the authorities of the Institute as specified in section 16;

(iii) “Board” means the Board of Governors of the Institute;

(iv) “Chairperson” means the Chairperson of the Board;

(v) “Chancellor” means the Chancellor of the Institute;

(vi) “Commission” means the Higher Education Commission;

(vii) “Dean” means the Head of a Faculty;

(viii) “Faculty” means a Faculty of the Institute;

(ix) “Government” means the Government of Sindh;

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- (x) “Head” means Head of a Teaching Department;
- (xi) “Institute” means the EMAAN Institute of Management and Sciences;
- (xii) “Officer” means any of the officers of the Institute specified in section 7;
- (xiii) “Patron” means the Patron of the Institute;
- (xiv) “prescribed” means prescribed by statutes, regulations or rules;
- (xv) “Professor Emeritus” means a retired Professor working in the University in an honorary capacity;
- (xvi) “Chairman” means the Chairman of the Society;
- (xvii) “Pro-Chancellor” means the Pro-Chancellor of the Institute;
- (xviii) “Registrar” means the Registrar of the Institute;
- (xix) “Society” means “AL HAMD Educational Society” registered under the Societies Registration Act XXI of 1860 bearing Registration No. KAR NO. 015 of 2017-18;
- (xx) “statutes, regulations and rules” means respectively the statutes, regulations and rules made under this Act;
- (xxi) “Teacher” means the Professor, Associate Professor, Assistant Professor and Lecturer engaged whole time by the Institute and such persons as may be declared to be the teacher by regulations;
- (xxii) “Teaching Department” means a Teaching Department established and maintained or recognized by the Institute.

**CHAPTER-II
THE INSTITUTE**

3. (1) There shall be established an Institute to be called the EMAAN Institute of Management and Sciences at Karachi, consisting of the Patron, the Chancellor, the Pro-Chancellor, the Rector, the Deans, the Heads of the Teaching Departments and members of the Board, the members of the Academic Council and such other officers as may be prescribed. **Incorporation.**

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(2) The Institute shall be a body corporate owned, managed and administered by the Society, having perpetual succession in fact, deed, and by the name of EMAAN Institute of Management and Sciences at Karachi and a common seal, with power, amongst others to acquire, and hold property both movable and immovable to lease, sell or otherwise transfer any property vesting in it, owned by it or having been acquired by it, and shall by the said name, sue and be sued.

(3) The Institute shall take measures to setup campuses, virtual campuses or study centers at such places in or outside Pakistan.

4. The Institute shall be an autonomous body and shall have the powers-

**Powers of the
Institute.**

- (a) Provide for instructions in such branches of learning as it may deem fit, and to make provision for the advancement and dissemination of knowledge in such manner as it may determine;
- (b) Affiliate itself or associate with other institutions and establish faculties and the Teaching Departments to discharge its functions and responsibilities for imparting education;
- (c) Prescribe courses of studies and curricula;
- (d) Act as a certifying agency for different technologies or products or papers or documents;
- (e) Admit and hold examinations and to award and confer degrees, diplomas, certificates and other academic distinctions to the persons who have been admitted to and have passed its examination under prescribed conditions;
- (f) Confer honorary degrees or other distinctions on approved persons in the manner as may be prescribed;
- (g) Establish faculties, teaching departments, research institutes, course equivalence committees and other learning centers in any and all branches of learning and to provide and support other faculties for education, professional training and research;
- (h) Co-operate with other Universities and public authorities in such manner and for such purposes as per rules and regulations;
- (i) Institute Professorship, Associate Professorship, Assistant Professorship and Lectureship, and any other posts and to appoint persons thereto;

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- (j) Create posts for research, extension, administration and other related purposes and to appoint persons thereto;
- (k) Institute and award fellowships, scholarships, exhibitions, bursaries, medals and prizes in such manner as may be prescribed;
- (l) Control the residence of the students of the Institute, to institute and maintain halls of residence and to approve license hostels and lodgings;
- (m) Supervise and control the discipline of the students of the Institute, to promote the extra-curricular and recreational activities of such students and to make arrangement for promoting their health and general welfare;
- (n) Demand and receive such fees and other charges as it may determine;
- (o) Enter into carry out, vary or cancel contract;
- (p) Receive and manage property transferred and grants, bequests, trusts, gifts, donations, endowments or other contributions made to the Institute and to invest any funds representing such property, grants, bequests, trusts, gifts, donations endowments or contributions in such manner as it may deem fit;
- (q) Undertake such research as it may determine in the ordained branches of learning;
- (r) Provide for the printing and publication of research and other works;
- (s) Appoint members of various bodies and committees, as the Board may determine, for academic and administrative activities;
- (t) Appoint such officers and staff and prescribe terms and conditions and powers and duties of such officers and staff;
- (u) Establish academic linkages and collaborative activities with other institutions for the betterment of academic standards; and
- (v) Do all such acts and things, as may be requisite to further its objectives.

5. The Institute shall be open to all persons of either sex, of whatever religion, **Institute open to all.**

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race, creed, colour, or domicile who are academically qualified for admission to the courses of study offered by the Institute and no such person shall be denied the privilege on the ground only of sex, religion, creed, race, class, colour or domicile.

6. (1) The academic programmes of the Institute shall be conducted in the prescribed manner. **Teacher at the Institute**
- (2) The institute may associate external examinations for the conduct of examinations.
- (3) No degree shall be granted unless a student has passed an examination in Islamic Studies and Pakistan Studies at Bachelor's degree level or, in the case of non-Muslim student, in ethics or Pakistan Studies at his option.

**CHAPTER-III
OFFICER OF THE INSTITUTE**

7. The following shall be the officers of the Institute:- **Officers of the Institute.**
- (i) the Chancellor;
 - (ii) Pro-Chancellor;
 - (iii) Rector;
 - (iv) Deans;
 - (v) Directors;
 - (vi) the Head of the Teaching Departments;
 - (vii) the Registrar;
 - (viii) the Director of Finance;
 - (ix) the Controller of Examination;
 - (x) the Librarian; and
 - (xi) Such other persons as may be prescribed to be officers of the Institute.
8. (1) The Chief Minister of Sindh shall be the Patron of the **Patron.**
Institute.
- (2) The Patron shall, when present, preside at the convocations of the

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Institute.

9. (1) The Chairman (or his nominee) of the Educational Society shall be the **Chancellor.** Chancellor of the Institute and shall chair the Board of Governors.
- (2) The Chancellor shall, in the absence of the Patron, preside at the convocation of the Institute.
- (3) Every proposal to confer an honorary degree shall be subject to confirmation by the Chancellor.
- (4) The Chancellor may remove any person from the membership of any Authority if such person –
- (a) has become unsound mind; or
 - (b) has been incapacitated or is unable to function as member; or
- Or
- (c) has been convicted by a court of law in Pakistan of an offence involving moral turpitude.
- (5) If the Chancellor is satisfied that the proceedings of any Authority are not in accordance with the provisions of this Act, the statutes, the regulations or the rules, he may, after calling upon such Authority to show cause why such proceedings should not be annulled, by order in writing, annul the proceedings.
- (6) The Chancellor may cause a visitation or inquiry to be made in respect of any matter connected with the affairs of the Institute and appoint such person as may deem fit for the purpose.
- (7) The Chancellor of the institute at his discretion may transfer all his/her powers vested in him/her only to any other member of the Educational Society in case of absence/leave or any other exigencies
10. (1) The Chancellor may, in consultation with the Vice Chancellor, **Pro-Chancellor.** appoint a Pro-Chancellor in any capacity or on such terms and conditions as the Chancellor may determine.
- (2) The Pro-Chancellor shall, notwithstanding anything contained in this Act, exercise such powers and perform such functions of the Chancellor or such other powers and functions, in respect of the capacity for which he is appointed, as the Chancellor may delegate to him.
11. (1) The Rector is the operational Head of the Institute and shall be appointed **Rector.** by the Educational Society, for a period of three years on such terms and

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conditions as it may determine.

(2) At any time when the office of the Rector is vacant, or the Rector is absent or is unable to perform the functions of his office due to illness or other causes, the Chancellor shall make such arrangements for the performance of the duties of the Rector as he may deem fit.

- 12.** (1) Rector shall be principal executive and academic officer of the Institute and shall be responsible for implementation of the provisions of this Act, the statutes, the regulations and the rules and execution of the policies and the programs of the Institute. **Powers and Duties of the Rector.**

(2) In particular and without prejudice to the generality of the foregoing powers, the Rector shall also have the powers:

- (a) to create and fill temporary posts for a period not exceeding six months;
- (b) to sanction all expenditures provided for in the approved budget, and to re-appropriate funds within the same major head of expenditure;
- (c) to sanction or re-appropriation an amount not exceeding fifty thousand rupees for an unforeseen item not provided for in the budget, and report it to the Chancellor;
- (d) to appoint paper setters and examiners for all examinations of the Institute after receiving panels of names from the relevant authorities;
- (e) to make such arrangements for the security of papers, grades and results as he may consider necessary;
- (f) to direct teachers, officers and other employees of the Institute to take such assignments in connection with teaching, research, examination, administration and such other activities in the Institute as he may consider necessary;
- (g) to appoint employees of such categories in respect of which powers have been delegated to him by the Chancellor;
- (h) to delegate, subject to such conditions, if any, as may be prescribed, any of his powers under this Act, to an officer or other employee of the Institute; and

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- (i) to exercise and perform such other powers and functions as may be prescribed.
- 13.** (1) The Registrar shall be a whole-time officer of the Institute and shall be appointed by the Educational Society on such terms and conditions as the Educational Society may determine. **Registrar.**
- (2) The Registrar shall, subject to the statutes, regulations and rules, have powers to:
- (a) Be the Chief Academic and Administrative Officer of the Institute with overall responsibility for the Academic, Administrative and Research programs;
 - (b) Be the custodian of the common seal and the academic records of the Institute;
 - (c) Direct the activities connected with the execution of programs for instructions, training, research, demonstrations and service; and
 - (d) Direct teachers to take such assignments in connection with the teaching, research, examinations; and
 - (e) Perform such other duties as may be prescribed.
- 14.** (1) The Director Finance shall be a whole-time officer of the Institute and shall be appointed by the Educational Society on such terms and conditions as the Board may determine. **Director Finance.**
- (2) The Director of Finance shall—
- (a) manage the assets, property, the finances and the investments of the Institute;
 - (b) prepare the annual and revised budget estimates of the Institute and present them to the Finance and Planning Committee and the Board;
 - (c) ensure that the funds of the Institute are expended for the purposes for which they are provided; and
 - (d) perform such other duties as may be prescribed.
- 15.** The Controller of the Examinations shall be a whole-time officer of the **Controller of Examination.**

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Institute and shall be responsible for all matters connected with the conduct of examinations and perform such other duties as may be prescribed.

**CHAPTER-IV
AUTHORITIES OF THE INSTITUTE**

- 16.** The following shall be the Authorities of Institute:- **Authorities.**
- (i) the Board of Governors;
 - (ii) the Academic Council;
 - (iii) the Boards of Faculties;
 - (iv) the Board of Advanced Studies and Research;
 - (v) the Boards of Studies;
 - (vi) the Selection Board;
 - (vii) the Finance and Planning Committees; and
 - (viii) such other Authorities as may be prescribed.
- 17.** (1) The general supervision and control of the affairs of the Institute its powers to lay down policies shall vest in the Board consisting of the following:- **Board of Governors.**
- (a) the Chancellor who shall be its Chairperson;
 - (b) the Rector;
 - (c) a sitting or retired Judge of the High Court nominated by the Chief Justice of the High Court of Sindh;
 - (d) the Chairperson of the Sindh Higher Education Commission or a member of the Commission nominated by him;
 - (e) the Secretary to Government of Sindh, Universities & Boards, or his representative of not below the Rank of Grade 19 officer of the Department;
 - (f) two members of the Provincial Assembly of Sindh to be nominated by the Speaker of the Provincial Assembly of Sindh;

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- (g) Three members of outstanding merit nominated by the Chancellor on the recommendation of the Rector;
- (h) Three persons of outstanding merit nominated by the Educational Society;
- (i) the Registrar who shall act as Secretary of the Board.

(2) A nominated member shall hold office for a term of three years and shall be eligible for re-nomination on the expiry of his term.

- 18.** (1) The Board shall be the executive and governing body of the Institute and shall be subject to the provisions of this Act and the statutes, exercise general supervision over the affairs and management of the Institute. **Powers and duties of the Board.**

(2) Without prejudice to the generality of the foregoing powers and subject to the provisions of this Act and the statutes, the Board shall have the powers –

- (a) to hold, control and administer the property and funds of the Institute;
- (b) to govern and regulate, with due regard to the advice of the relevant Committee, the finances, accounts and investments of the Institute and for that purpose, to appoint such agents as it may think fit;
- (c) to consider annual and revised budget estimates and to re- appropriate funds from one major head of expenditure to another;
- (d) to transfer and accept transfer of movable or immovable property on behalf of the Institute;
- (e) to enter into, vary, carry out and cancel contracts on behalf of the Institute;
- (f) to cause proper books of accounts to be kept for all sums of money received and expended by the Institute and for the assets and liabilities of the Institute;
- (g) to receive and manage any property transferred and grants, bequests, donations, endowments and other contributions made to the Institute;
- (h) to administer any funds placed at the disposal of the Institute for specified purposes;

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- (i) to determine the form, provide for the custody and regulate the use of the common seal of the Institute;
- (j) to provide the buildings, libraries, premises, furniture, apparatus, equipment and other means required for carrying out the work of the Institute;
- (k) to institute programmes for the exchange of students and teachers between the Institute and other Universities and other educational institutes and research organization whether in Pakistan or abroad;
- (l) to institute Professorship, Associate Professorship, Assistant Professorship, Lectureship and other teaching posts or to suspend or abolish such posts;
- (m) to create, suspend or abolish such administrative, teaching, research or other posts as may be necessary;
- (n) to make appointments on the recommendation of the Selection Board to the posts of teachers, officers and such other cadres as may be determined by the Board;
- (o) to establish and maintain halls of residence and hostels or approve or license hostels or lodgings for the residence of students;
- (p) to confer honorary degrees on the recommendation of the Academic Council in accordance with the prescribed conditions;
- (q) to cooperate with other charitable trusts, societies, associations, institutions or companies formed for all or any of these objects and statutory authorities operating for similar purposes and to exchange any advice or information with them;
- (r) to prescribe the duties of officers, teachers and other employees of the Institute;
- (s) to suspend, impose penalty and remove from service officers (other than the Chancellor), teachers and other employees in the manner prescribed;
- (t) to appoint members of the various Authorities in accordance with the provisions of this Act;
- (u) to create component of the Institute such as faculties, departments, campuses and institutes under its jurisdiction and to constitute such

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standing committees, councils and other administrative or academic advisory bodies as it may deem necessary and review their work;

- (v) to propose statutes for submission to the Chancellor;
- (w) to consider and dispose of the regulations made by the Academic Council; provided that the Board may frame the Regulations on its own initiative and approve it after consulting the Academic Council;
- (x) to regulate, determine and administer all other matters concerning the Institute and, to this end, exercise all other powers not specifically mentioned in this Act and the statutes;
- (y) to delegate any of its powers to an Authority or Officer or a Committee or Sub-Committee or withdraw the same at any time; and
- (z) to perform such other functions as have been assigned to it under this Act, or may be assigned to it by the statutes.

- 19.** (1) The Board shall meet at least two times in a year on the dates to be fixed by the Rector; provided that a special meeting may be called at any time on the direction of the Chancellor. **Meeting of the Board.**

(2) Not less than ten clear days' notice of a special meeting shall be given to the members of the Board and the agenda of the meeting shall be restricted to the matter for which the special meeting is called.

(3) The quorum for a meeting of the Board shall be one-half of the total membership of the Board, a fraction be counted as one.

(4) The decisions of the Board shall be expressed in terms of the views of the majority of the members present and voting and, if the members are equally divided, the Chairperson shall have and exercise a casting vote.

- 20.** (1) The Academic Council shall consist of – **Academic Council**
- (i) the Rector who shall be the Chairperson;
 - (ii) the Deans;
 - (iii) the Directors;
 - (iv) the Institute Professors including Emeritus and

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Distinguished Professors;

- (v) the Chairperson of the Teaching Departments;
- (vi) five eminent persons known for their intellectual caliber on international level, service to society or leadership in profession nominated by the Chancellor on the recommendation of Rector;
- (vii) the Controller of Examinations;
- (viii) the Librarian;
- (ix) the Registrar who shall act its Secretary.

(2) Members appointed by nomination shall hold office for three years and shall be eligible for re-nomination.

(3) The quorum for a meeting of the Academic Council shall be one half of the total number of members, a fraction being counted as one.

- 21.** (1) The Academic Council shall be the highest academic body of the Institute, and shall, subject to the provisions of this Act and statutes, have power to lay down standards of instruction, publication, research and examinations, and to regulate and promote the academic life of the Institute. **Powers and duties of the Academic Council.**
- (2) In particular and without prejudice to the generality of the foregoing provisions, the Council shall have the power –
- (i) to advise the Board on academic matters;
 - (ii) to regulate the admission of students to the courses of studies and examinations and conduct of teaching, research, publication and examination as to preserve high standards of learning and education with the approval of the Board;
 - (iii) to propose the Board, schemes for the constitution and organization of colleges, faculties, teaching departments, institutes and Board of Studies;
 - (iv) to consider or formulate proposals for the planning and development of teaching and research in the Institute;
 - (v) to make regulations on the recommendations of the Boards of Faculties and the Boards of Studies, prescribing the courses of studies

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and the syllabi for all Institute examinations; provided that, if the recommendations of Boards of Faculties and Boards of Studies are not received by the prescribed date, the Academic Council may, subject to the approval of the Board, continue for the next year the courses of studies already prescribed for an examination;

- (vi) to recognize examinations of other Institute of examining bodies as equivalent to corresponding examinations of the Institute;
- (vii) to frame Regulations for submission to the Board;
- (viii) to appoint members to the various Authorities in accordance with the provisions of this Act and to perform such other functions as may be prescribed by statutes.

**CHAPTER-V
STATUTES, REGULATIONS AND RULES**

- 22.** (1) Subject to the provisions of the Act, Rector may make Statutes/ Statutes. promulgate statutes to regulate or prescribed all or any of the following matters, namely:-
- (i) the terms and conditions of service of officers, teachers and other employees of the Institute;
 - (ii) the terms and conditions of contractual appointments of teachers, researchers and officers;
 - (iii) the maintenance of register of registered graduates;
 - (iv) the establishment of colleges, Faculties, teaching departments, institutes, campuses and other academic units and divisions;
 - (v) the powers and duties of officers and teachers;
 - (vi) the conditions under which the Institute may enter into arrangements with other public or private organizations for purposes of instruction, research and other scholarly activities;
 - (vii) the general schemes of studies including the duration of courses and number of subjects and papers for examinations;

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- (viii) the efficiency and discipline of the employees of the Institute;
- (ix) the acquisition and administration of properties and investment of the Institute; and
- (x) all other matters which under this Act are required to be done or may be prescribed or regulated by statutes.

(2) The draft of the statutes shall be proposed by the Board for the approval of the Chancellor.

(3) The Chancellor shall have the power to assent to the statutes submitted to him for approval, or refer them back to the Board for reconsideration.

(4) No Statute shall be valid until it has been approved by the Chancellor.

23. (1) Subject to provisions of this Act and the statutes, regulations may be made for all or any of the following matters:- **Regulations**

- (i) schemes of studies and research, including the duration of courses, number of subject or papers for examination;
- (ii) syllabi and courses of study and research programmes leading to degrees, diplomas or certificates;
- (iii) conduct and supervision of examination, appointment of examiners, scrutiny, tabulation and declaration of result;
- (iv) determination of fees and other charges for admission to various courses, examination and hostels;
- (v) maintenance of discipline among students and schemes for their welfare;
- (vi) conditions under which a person should carry on independent research to entitle him to a degree;
- (vii) institution of fellowships, scholarships, prizes, medals, honoraria and other financial assistance for students and research scholars;
- (viii) conduct of convocation and form of academic costumes;
- (ix) conditions of residence of students;

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(x) use of library; and

(xi) all other academic matters which by this Act or statutes are to be or may be prescribed by regulation

(2) The Board shall have powers to approve the regulations submitted to it with or without modification or refer them back to the Academic Council for reconsideration or reject them.

(3) No regulations shall be valid until they have been approved by the Board.

- 24.** (1) The Authorities and the other bodies of the Institute may make rules consistent with this Act, the statutes and the regulations, to regulate the conduct of their business and the time and place of meetings and related matters: **Rules**

Provided that the Board may direct the amendment or annulment of any rules made by any authority or body, under this section:

Provided further that if such other Authority or body is dissatisfied with such direction, it may appeal to the Society whose decision in the matter shall be final.

(2) The Board may make rules to regulate any matter relating to the affairs of the Institute which under this Act is not specifically required to be provided for by the statutes or regulations.

- 25.** The procedure for adding to, amending or repealing the statutes and the regulations shall be the same as that prescribed respectively for framing or making the statutes and regulations. **Amendment and repeal of Statutes and Regulations.**

**CHAPTER-VI
THE INSTITUTE FUND**

- 26.** (1) The Institute shall have a Fund to which shall be credited its income from fees, donations, trusts, bequests, endowments, grants, contributions and all other sources. **Fund, Audit and Accounts.**

(2) Capital and recurrent expenditure of the Institute shall be met from the contributions made by the Board and any other Society's, universities, individuals, Government and from the income derived from such sources including the Society.

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(3) No contribution, donation or grant which may directly or indirectly involve any immediate or subsequent financial liability for the Institute, or which may involve an activity not included in the programmes for the time being, shall be accepted without the prior approval of the Board.

(4) The accounts of the Institute shall be maintained in such form and manner as may be determined by the Board and shall be audited each year within four months of the closing of the financial year of the Institute by the registered Chartered Accountant or Cost and Management Accountant appointed by the Board.

(5) The accounts, together with the report of the auditor thereon shall be submitted to the Board for approval.

(6) The auditor's report shall certify that the auditor has complied with the standards of audit and certification laid down by the institute of Chartered Accountants of Pakistan.

27. Any casual vacancy among the appointed or nominated members of any Authority shall be filled as soon as conveniently may be possible by the person or the body who appointed or nominated the member whose place has become vacant and the person appointed or nominated to the vacancy shall be member of such Authority for the residue of the term for which the person whose place he fills would have been a member:
- Filling of casual vacancies in Authorities.**
- Provided that where a vacancy in the membership of an Authority other than the Board cannot be filled for the reason that the member was ex- officio and the office has ceased to exist or the organization in institution or other body other than the Institute has ceased to exist or has ceased to function, or for any other circumstance which make it impracticable to fill the vacancy, the vacancy shall be filled in such manner as the Board may direct on the recommendation of the Chancellor.
28. When number of a newly constituted Authority is appointed or nominated his term of office, as fixed under this Act shall commence from such date as may prescribed.
- Commencement of term of members of Authorities.**
29. No act, proceeding, resolution or decision of any Authority shall be invalid by reason only of any vacancy or defect in the constitution of or in the appointment or nomination of any member of the Authority.
- Validity of proceeding of Authorities.**
30. (1) The Institute shall work within the framework of the Education policy and other law or policy framed by Government or Commission from time to time.
- General Provision.**

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(2) Annual monitoring charges as fixed by Government from time to time shall be paid by the Institute through pay order in the name of Secretary to Government of Sindh, Universities and Boards Department.

(3) The academic qualifications, salaries and fringe benefits of the academic staff shall not be less than those admissible to such staff in public institutes in the Province.

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| 31. | If any question arises as to the interpretation of any of the provisions of this Act, it shall be placed before the Chancellor whose decision thereon shall be final. | Interpretation. |
| 32. | Notwithstanding anything contained in this Act, the statutes set out in the Schedule, shall be deemed to be the statutes framed under this Act and shall remain in force until they are amended or replaced by new statutes framed in accordance with this Act. | First Statutes. |
| 33. | No court shall have jurisdiction to entertain any proceeding, grant any injunction or make any order in relation to anything done in good faith or purported to have been done or intended to be done under this Act. | Bar of Jurisdiction. |
| 34. | No suit or legal proceedings shall lie against Government, the Institute, or any Authority or an employee of the Institute or any person, in respect of anything which is done, or purported to have been done in good faith or is intended to have been done under this Act. | Indemnity. |
| 35. | In case of winding up or dissolution of the Institute, the surplus assets or property, after the satisfaction of all debts and liabilities, shall not be paid or disbursed among the members, but shall stand transferred to the Society | Dissolution or Winding up of Institute. |
| 36. | If any difficulty arises as to the first constitution or reconstitution of any Authority upon coming into force of this Act or otherwise in giving effect to any provision of this Act, the Chancellor may give appropriate directions to remove such difficulty. | Removal of difficulty. |

**THE SCHEDULE THE
FIRST STATUTES (see section 32)**

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| 1. | (1) The Institute shall include the following Faculties:- | Faculties. |
| | (i) Faculty of Business Administration; | |
| | (ii) Faculty of Engineering, Technology & Computer Science; | |
| | (iii) Faculty of Health Sciences, Medical & Pharmacy; | |

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- (iv) Faculty of Social Sciences, Media & Fashion Designing;
- (v) Faculty of Law;
- (vi) such other Faculties as may be prescribed by statutes.

(2) The Islamic Education and Pakistan Studies shall be compulsory for Muslim students. Non-Muslim students shall in lieu of these subjects have option to take ethics and Pakistan Studies subjects in all faculties.

(3) Each college or faculty shall include such institutes, teaching departments, centers or other teaching or research units as may be prescribed by statutes.

2. (1) There shall be a Board of each faculty which shall consist of – **Board of Faculty.**

- (i) The Dean of the concerned Faculty shall be the Chairperson;
- (ii) The Chairperson of concerned Department.
- (iii) The Institute Professors including Emeritus and Distinguished Professors
- (iv) The Associate Professor(s)
- (v) Three Teachers nominated by the Academic Council by reason of their specialized knowledge of subject

(2) The members, mentioned in sub-clause (iii) above shall hold office for three years.

(3) The quorum for a meeting of the Board of a faculty shall be one-half of the total number of members, a fraction being counted as one.

(4) The Board of each Faculty shall, subject to the general control of the Academic council and the Board, have the powers:-

- (i) to co-ordinate the teaching and research work in the subject assigned to the Faculty;
- (ii) to scrutinize the schemes of courses and syllabus proposed by the Board of Studies comprised in the Faculty, and forward them to the Academic council along with its observations;

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- (iii) to scrutinize the recommendations made by the Board of Studies comprised in the faculty, on the appointment of paper setter and examiners, except for research and degrees examiners, who shall be scrutinized by Rector;
 - (iv) to consider any other academic matter relating to the faculty and to report thereon to the Academic Council; and
 - (v) to perform such other functions as may be prescribed by the statutes.
3. (1) There shall be a Dean for each Faculty who shall be the **Deans.** Chairperson and Convener of the Board of Faculty.
- (2) The Dean of each faculty shall be appointed by the Educational Society on the recommendations of the Rector from amongst the three senior most Professors in the Faculty, for a term of three years and shall be eligible for another term.
- (3) The Dean shall present candidates for admission to degrees, except honorary degrees, to the Chancellor in the courses falling within the purview of the Faculty.
- (4) The Dean shall exercise such powers and perform such other duties as may be prescribed.
4. (1) There shall be a Teaching Department for each subject or group of allied **Teaching** subjects as may be approved by the regulations and each **Department.** Teaching Department shall be headed by a Chairperson.
- (2) The Chairperson of a Teaching Department shall be appointed by the Board on the recommendations of the Rector from amongst the three most senior Professors of the department for a period of three years;
- (3) Provided that where is no Professor or Associate Professor in a Department, it shall be looked after by the Dean of the Faculty with the assistance of the most senior teacher of the department.
- (4) The Chairperson of the Teaching Department shall plan, organize and supervise the work of the department and shall be responsible to the Dean for the work of his Department.
5. (1) There shall be a separate Board of Studies for each subject or group of **Board of Studies.** subjects, as may be prescribed by the regulations.

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- (a) The Chairperson of the concerned Department shall be the Chairperson;
 - (c) All Professors and Associate Professors in the teaching department concerned;
 - (c) Two Institute Teachers other than Professors and Associate Professors to be appointed by the Academic Council;
 - (d) Three experts, other than Institute Teachers, to be appointed by the Rector.
- (2) The term of office of member of the Board of the Studies other than ex-officio members shall be three years.
- (3) The quorum for a meeting of the Board of Studies shall be one-half of the total number of members, a fraction being counted as one.
- (4) The functions of the Board of Studies shall be-
- i. to advise the authorities on all academic matters connected with instructions, research and examinations in the subject or subjects concerned;
 - ii. to propose curricula and syllabi for all degrees, diplomas and certificate courses in the subject of subjects concerned;
 - iii. to suggest a panel of names of paper setters and examiners in the subject concerned; and
 - iv. to perform such other functions as may be prescribed by regulations.
- 6.** (1) Advanced Studies and Research Board shall consisting of-
- i. The Rector who shall be the Chairperson;
 - ii. The Deans;
 - iii. Three Institute Professors other than Deans to be appointed by the Board;
 - iv. Three Scholars of eminence in a field not represented on the Board of Advanced Studies and Research to be appointed by the Rector on the recommendation of the Academic Council.
- (2) The term of office of the members of the Board of Advanced Studies and

**Board of Advanced
Studies and
Research.**

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Research other than ex-officio members, shall be three years.

(3) The quorum for a meeting of the Board of Advanced Studies and Research shall be one-half of the total number of members, a fraction being counted as one.

(4) The functions of the Advanced Studies and Research Board shall be-

- i. to advise the authorities on all matters connected with the promotion of advanced Studies and Research in the Institute;
- ii. to consider and report to the authorities on the institution of research degree in the Institute;
- iii. to appoint supervisors for research studies;
- iv. to propose regulations for award of research degrees; and
- v. to recommend the names of examiners for the research degrees.

7. (1) There shall be a Selection Board consisting of-

Selection Board.

- i. the Rector who shall be the Chairperson;
- ii. One member of the board and two persons of eminence to be nominated by the Board; provided that none of them is an employees of the Institute;
- iii. The Dean of the Faculty concerned;
- iv. The Chairperson of the Teaching Department concerned; and;
- v. One person to be nominated by the Educational Society;
- vi. Registrar who shall act as its Secretary.

(2) The members of the Selection Board, other than ex-officio members, shall hold office for three years.

(3) The quorum for a meeting of the Selection Board shall be five members.

(4) No member of the Selection Board who is a candidate for the post to which appointment is to be made shall take part in such proceedings of the

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Selection Board.

(5) In selecting candidates for the post of Professors and Associate Professor, the Selection Board shall, co-opt or consult three experts in the subject concerned and, in selecting candidates for other teaching posts, two experts in the subject concerned, to be nominated by the Rector, from a standing list of experts of each subject approved by the Board on the recommendation of the Selection Board as revised from time to time.

(6) The functions of the Selection Board shall be-

- i. The Selection Board shall consider all applications for teaching and other posts received in response to an advertisement and shall recommended to the Board the names of suitable candidates for appointment to such posts;
- ii. The Selection Board may recommend to the Board the grant of higher initial pay in a suitable case for reasons to be recorded in writing;
- iii. The Selection Board may recommend to the Board the appointment of an eminently qualified person to a position in the Institute on the terms and conditions as may be prescribed;
- iv. The Selection Board shall consider all cases of promotion of officers of the Institute and recommend to the board the names of suitable candidates for such promotions;
- v. In the event of an unresolved difference of opinion between the Selection Board and the Board, the matter shall be referred to the Chancellor whose decision shall be final.

8. (1) There shall be a Finance and Planning Committee consisting of-

**Finance and
Planning
Committee.**

- i. Rector, Chairperson.
- ii. One member nominated by the BOG.
- iii. Two members nominated by the Educational Society.
- iv. The Registrar
- v. Director Finance, shall be act as Secretary.

(2) The quorum for a meeting of the Finance and Planning Committee

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shall be four members.

- (3) Functions of Finance and Planning Committee shall be-
- i. to consider annual statement of accounts and revised budget estimates; and advise the Board thereon;
 - ii. to review periodically the financial position of the Institute;
 - iii. to advise the Board on all matters relating to planning development, finance, investments and accounts of the Institute;
 - iv. to prepare short term and long term development plans;
 - v. to prepare resource development plans; and
 - vi. to prepare such other functions as may be prescribed by the statutes.

09. (1) The Discipline Committee shall consist of-

- i. The Rector or his nominee;
- ii. Two Professors to be nominated by the Academic Council;
- iii. One member to be nominated by the Educational Society; and
- iv. The Teacher or Officer In-charge of Student's Affairs by whatever name called who shall act as Member Secretary.

**Discipline
Committee and its
functions.**

(2) The term of office of members of the Discipline Committee, other than ex-officio members shall be two years.

(3) The quorum for a meeting of the Discipline Committee shall be three members.

(4) The functions of the Discipline Committee shall be-

- i. to propose regulations to the Academic Council for the conduct of Institute students, maintenance of discipline and for dealing with cases of discipline; and
- ii. to perform such other functions as may be assigned to it by the statutes or regulations.